



Epping Forest District Council

CABINET **Monday, 12th March, 2007**

Place: Civic Offices, High Street, Epping

Time: 7.00 pm

Committee Secretary: Gary Woodhall (Research and Democratic Services)
Email: gwoodhall@eppingforestdc.gov.uk Tel:01992 564470

Members:

Councillors Mrs D Collins (Leader and Leaders Portfolio Holder) (Chairman), C Whitbread (Vice-Chairman), A Green, Mrs A Grigg, J Knapman, S Metcalfe, Mrs M Sartin, D Stallan and Ms S Stavrou

**PLEASE NOTE THE START TIME OF THE MEETING
THE COUNCIL HAS AGREED REVISED PROCEDURES FOR THE OPERATION OF
CABINET MEETINGS. BUSINESS NOT CONCLUDED BY 10.00 P.M. WILL, AT THE
DISCRETION OF THE CHAIRMAN, STAND REFERRED TO THE NEXT MEETING OR
WILL BE VOTED UPON WITHOUT DEBATE**

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

(Head of Research and Democratic Services) To declare interests in any item on this agenda.

3. MINUTES

To confirm the minutes of the meetings of the Cabinet held on:

- (a) 22 January 2007 (previously circulated); and
- (b) 5 February 2007 (previously circulated).

4. ANY OTHER BUSINESS

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive,

before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order 6 (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks' notice of non-urgent items is required.

5. REPORTS OF PORTFOLIO HOLDERS

To receive oral reports from Portfolio Holders on current issues concerning their Portfolios, which are not covered elsewhere on the agenda.

6. OVERVIEW AND SCRUTINY

To consider any matters of concern to the Cabinet arising from the Council's Overview and Scrutiny function.

7. CALENDAR OF COUNCIL MEETINGS - 2007/08 MUNICIPAL YEAR (Pages 5 - 8)

(Finance, Performance Management and Corporate Support Services Portfolio Holder) To consider the attached report (C/118/2006-07).

8. REVIEW OF GARDEN MAINTENANCE SCHEME - OLDER AND DISABLED TENANTS (Pages 9 - 10)

(Housing Portfolio Holder) To consider the attached report (C/119/2006-07).

9. FUEL POVERTY STRATEGY (Pages 11 - 14)

(Environmental Protection Portfolio Holder) To consider the attached report (C/120/2006-07).

The Fuel Poverty Strategy has not been attached to the agenda and has already been distributed to all members of the Cabinet. Further copies of the strategy can be obtained from Democratic Services.

10. PRIVATE SECTOR HOUSING STRATEGY - HOUSING ASSISTANCE POLICY (Pages 15 - 18)

(Housing Portfolio Holder) To consider the attached report (C/121/2006-07).

The Housing Assistance Policy has not been attached to the agenda and has already been distributed to all members of the Cabinet. Further copies of the policy can be obtained from Democratic Services.

11. POSSIBLE DEVELOPMENT OF COUNCIL CAR PARKS

(Finance, Performance Management and Corporate Support Services Portfolio Holder) Report to follow (C/122/2006-07).

12. LAND TO THE REAR OF 30-36 POUNDFIELD ROAD, LOUGHTON (Pages 19 - 24)

(Housing Portfolio Holder) To consider the attached report (C/124/2006-07).

13. PROVISION OF SACKS AND WHEELED BINS (Pages 25 - 30)

(Customer Services, Media, Communications and ICT Portfolio Holder) To consider the attached report (C/125/2006-07).

14. HOUSING REVENUE ACCOUNT FIVE-YEAR FORECAST (Pages 31 - 36)

(Housing Portfolio Holder) To consider the attached report (C/126/2006-07).

15. GRANT AID 2006/07 - WALTHAM ABBEY YOUTH 2000 (Pages 37 - 40)

(Community Wellbeing Portfolio Holder) To consider the attached report (C/127/2006-07).

16. WASTE MANAGEMENT CONTRACT SELECT LIST (Pages 41 - 42)

(Customer Services, Media, Communications and ICT Portfolio Holder) To consider the attached report (C/128/2006-07).

17. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
17	Microsoft Enterprise Agreement	The item is confidential as provided for by Regulation 21(1)(A) of the Local Authority (Executive Arrangements) (Access to Information) (England) Regulations 2000

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Confidential Items Commencement: Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

(1) All business of the Council requiring to be transacted in the presence of the

press and public to be completed by 10.00 p.m. at the latest.

- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

Background Papers: Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

18. MICROSOFT ENTERPRISE AGREEMENT (Pages 43 - 46)

(Customer Services, Media, Communications and ICT Portfolio Holder) To consider the attached report (C/123/2006-07).